



## A Guide for Student Access to MyED BC

1. Log in to <https://myeducation.gov.bc.ca/aspn/logon.do>
2. Enter your MyED Pupil Number where you are prompted for your Login ID. Your pupil number is a 7-digit number.

A screenshot of a login form. It features a light gray background with a white text input field. Above the input field, the text "Login ID" is displayed in a small, dark font.

3. Enter your password where you are prompted for your password.

A screenshot of a password form. It features a light gray background with a white text input field. Above the input field, the text "Password" is displayed in a small, dark font. Below the input field, there is a blue link that says "I forgot my password".

4. If you have forgotten your password you can select, "I forgot my password" and a prompt will be sent to your [@deltalearns.ca](mailto:@deltalearns.ca) email account.

A screenshot of a password form, similar to the one above. It features a light gray background with a white text input field. Above the input field, the text "Password" is displayed in a small, dark font. Below the input field, there is a blue link that says "I forgot my password", which is circled in red.

5. If you have attempted 3 or more times to enter an incorrect password and have had your "account disabled", please request to have your account reset by filling out the form linked below. Note that it may take up to 1 business day to have it reset.

<https://forms.gle/gBzmwa1Ws2hqpdZQA>

6. Once you have logged in the first screen you may be prompted to change your password. You may be requested to re-enter the password you used to log in and then create a new password. **Note the requirements for the password above the prompt.** Your password will NOT be accepted if it doesn't match these requirements.

**Password Requirements**

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

7. To find your schedule look to the left of your screen and find the top tab, "My Info". Then in the side tab find the tab, "Current Schedule".

The screenshot shows a user interface for Delta 2019-2020. At the top, there are tabs for "Pages" and "My Info". Below this is a "My Record" section with a "My Details" sidebar containing "Transcript", "Current Schedule", "Contacts", and "Requests". The "Current Schedule" section is active, showing a "Transcript" view with a "<< List view" link. Below this, there are dropdown menus for "School" (Seaquam Secondary) and "Time" (FY). A table below shows a single entry: "1 - Day1".

8. You have 2 views to choose to see your schedule:

The Matrix View shows the courses listed by term (FY or Grade 8s - T1, T2, T3).

This screenshot shows the navigation options for the Matrix View. It includes a "My Details" tab, "Options" and "Reports" buttons, and a "Transcript" section with a "Matrix view >>" link.

The List View shows the courses listed on one page for quick reference and can be sorted by clicking on the top of the column you are interested in sorting.

This screenshot shows the navigation options for the List View. It includes a "My Details" tab, "Options" and "Reports" buttons, and a "Transcript" section with a "<< List view" link.